

Chesterfield Township Board of Education
Ethics Training 6:00 p.m.
Regular Meeting 7:00 p.m.
Conducted via Live Video Stream
Wednesday, July 21, 2021
AGENDA

Chesterfield Township School District Vision Statement

Chesterfield Elementary School strives to build a premier institution of learning where students are challenged to their fullest potential in a safe and caring environment.

Chesterfield Township School District Mission Statement

The education of the youngest generation is “THE MISSION” of all adult citizens of Chesterfield Township. We strive to accomplish this in partnership with home and community. As mandated by state and federal guidelines, our goal is to teach our students the skills necessary to achieve proficiency in the most current NJ Core Curriculum Content Standards.

The school leadership must provide the necessary resources and facilities that support a positive learning environment. In a rapidly changing community, Chesterfield Township Elementary School is committed to providing a safe environment in which to prepare all students to become responsible, respectful citizens and active life-long learners, with an appreciation of self and others.

Welcome to this meeting of the Chesterfield Township Board of Education. If there is any agenda item, which you would like to discuss with the Board, please do so during that portion of the agenda entitled, "Public Comments-Agenda Items Only".

Should you have any other comments and/or questions once we have passed the "Public Comments-Agenda Items Only" portion in the agenda, please reserve those comments for "Other Public Comments" at the end of the meeting.

The public shall be reminded that they should attempt to resolve any problems and/or complaints through initial contact with the appropriate administrator. Such matters should only be brought to the Board after all avenues within the administrative chain of command have been exhausted. Policy #1312 Community Complaints and Inquiries, https://boardpolicyonline.com/?b=chesterfield_township

When you do address the Board, please state your name and address and limit your comments to three minutes. The total length of time for public comment is unrestricted unless a time limit is imposed by the Board President. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

1. Call To Order

Pledge of Allegiance/Moment of Silence

Roll Call

Ms. Christina Hoggan, President

Mr. Matthew Litt, Vice President

Mrs. Jaclyn Halaw

Mrs. Andrea Katz

Mrs. Kerri Lynch

2. Open Public Meetings Act Notice

The Chesterfield Township Board of Education has given public notice of this meeting, pursuant to the Open Public Meetings Act, in the following manner on January 11, 2021 and meeting time change on July 9, 2021:

2A.a Posting written notice on the official bulletin board at the Chesterfield Township School.

2A.b Mailing written notice to the Burlington County Times and Trenton Times newspapers.

2A.c Filing written notice with the Clerk of Chesterfield Township.

2A.d Filing written notice with the Secretary of this body.

2A.e Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charge fixed for such service.

3. Meeting Information/Important Dates

Board of Education Important Dates:

August 18, 2021 Regular Monthly Meeting

4. NJSBA Training Session

New Jersey School Boards Association Ethics Training - Presented by Mr. Jesse Adams, Field Service Representative.

5. Public Comment – Agenda Items Only

The public shall be reminded that they should attempt to resolve any problems and/or complaints through initial contact with the appropriate administrator. Such matters should only be brought to the Board after all avenues within the administrative chain of command have been exhausted.

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

6. Minutes (Attachment)

Recommend approval of the following minutes:

June 16, 2021 Regular Minutes
June 16, 2021 Executive Minutes

7. Board Committee/Superintendent Reports

7A. Board Committee

Committee

Human Resources	Chair	Andrea Katz Matthew Litt
	Admin. Reps.	Coletta Graham Michael Mazzoni
Curriculum & Instruction	Chair	Jaclyn Halaw Kerri Lynch
	Admin. Rep.	Jeanine May-Sivieri
Finance	Chair	Christina Hoggan Matthew Litt
	Admin. Rep.	Andrew Polo
Student Services	Chair	Kerri Lynch Jaclyn Halaw
	Admin. Rep.	Lynn Booth
BURLCO School Boards Association Executive Committee Delegate:		Christina Hoggan
Legislative Chairperson & Delegate to NJ School Boards Association:		Christina Hoggan
Alternate:		Andrea Katz
BOE Policy Committee		Matthew Litt Christina Hoggan
Compressor Station & Pipeline Impact Committee:		Christina Hoggan
Fair Funding Action Committee Liaison		Andrea Katz

7B. Superintendent's Report

7B.1. Student Enrollment

Grade Levels	June 2021	**July 2021	Net Change
Pre-School			
<i>Tuition</i>	0	12	+12
<i>Non-Tuition</i>	10	7	-3
LMD	*3	*5	
<i>(non-tuition)</i>	2		
UMD	*4	*2	-2
<i>(non-tuition)</i>			
Kindergarten	82	66	-16
1st	91	87	-4
2nd	105	90	-15
3rd	98	103	+5

4 th	114	97	-17
5 th	102	115	+13
6 th	108	99	-10
Total In-District	712	683	-29
Attending Out-of-District Schools	5	5	5
Total	717	**697	-29

*The enrollment of some students in the LMD and UMD classes are reflected in the grade level numbers for those students.

**Enrollment reflects anticipated roll-up from the 2020-2021 school year. However, it does not reflect children transferring in or out of Chesterfield over the summer.

7B.2 District Goals

7B.3 Health & Safety for 2021-2022

7C. Revised 2021-2022 School Calendars (Attachment) Public
Recommend approval of the revision of the 2021-2022 school calendars due to the new CTEA agreement.
Chesterfield School Calendar
Chesterfield School Little Dragons Preschool Calendar
Chesterfield School Little Dragons 2 Preschool Calendar

8. Personnel

8A. Approval of Retirement

Recommend approval, with regret, of the retirement of Lori Wisniewski, Administrative Assistant to the Supervisor of Special Services, effective November 1, 2021.

8B. Summer Hours 2021

Wilson Training

Tracey Miller to participate in Wilson Training (virtual) on August 10 – 12, 2021 and August 18, 2021 compensation \$85/day for a total of \$340.00.

Speech Therapy, Social/Communication Skills Programming

Kim Barca - summer work related to speech therapy, social/communications skills programming up to 10/hrs, \$52/hr
Total \$520.00.

Curriculum Committees

Recommend approval of the following personnel to work on the curriculum:

Life Skills Curriculum Committee

4 staff members; up to 10 hours each, \$52/hours each Total \$2,080.00.

Cindy McNally Elizabeth Schauer
Tanya Bloom AnneMarie Petty

ELA Curriculum

10 staff members; up to 10 additional hours each, \$52/hour Total \$5,200.00

Carla Rigolizzo	Marissa Holloway
Courtney Kovac	Jen Ancelo
Mike Brayton	Erin Casey
Gayle Poedubicky	Maria Martinez
Karen Stryker	Antoinette DiEleuterio

8C. Approval of Student Teachers

Recommend approval of the following student teachers from TCNJ, in the following classrooms for the 2021 fall semester.

Jessica Jozak w/Joan Mueller
Jenna Valentine w/Elizabeth Schauer
Allison Kline w/Anne Lawrence
Elise Fraser w/Melissa Sakimura and Amanda Sorensen
Christina Purlebaugh w/Shannon McGettigan
Gina Luizzi w/Maria Prince and Erin Casey
Jillian Messineo w/Gayle Poedubicky

Recommend approval of the following student teachers from Rowan, in the following classrooms for the 2021 fall semester.

Rebecca Rockhill w/ Leia Delisa
Nicole Cahill w/Michael Brayton

8D.. Approval of Substitute for 2021-2022

Recommend approval of Lisa Plummer as substitute bus aide for the 2021-2022 school year:

8E. Approval of 2021-2022 Staff Assignments/Salaries (Attachment)

Recommend approval of the attached list of staff assignments/salaries for the 2021-2022 school year.

8F. 2021-2022 School Year Planning Committee

Recommend approval of 6 staff members for up to 15 hours each, \$52/hr to work on the 2021-2022 School Year Planning Committee. Total \$4,680.00.

8G. Approval of Interim First Grade Teacher

Recommend approval of extension for Karen Perez as an Interim First Grade Teacher to act in the place of Melissa Berger pursuant to N.J.S.A. 18A:16-1.1 through March 18th of the 2021-2022 school year at a prorated salary of \$36,864.94. Time employed in this acting position shall not accrue toward the acquisition of tenure as the position is not tenure eligible.

9. Curriculum & Instruction

9A. Approval of Field Trip

Recommend approval of the following field trip for:

Grade	Date	Reason	Destination
UMD & LMD Classes	October 2021	Facilitate play skills, gross motor movement, social emotional interaction	Jake's Place Playground Cherry Hill, NJ

10. Health & Safety

10A. Nurses Report - June (Attachment) – Public

12B. Approval of Cambridge School Tuition Agreement (Attachment)

Recommend approval of the attached 2021-2022 tuition and related service contracts with Cambridge School for SID#2771057791 effective September 9, 2021 through June 30, 2022 in the amount of \$55,200.00, and 2 weeks of ESY 2021 in the amount of \$1,345.00.

12C. Approval of Agreement with Lumberton Township Board of Education (Attachment)

Recommend approval to enter into shared services agreement with Lumberton Township Board of Education for Physical Therapist Services for the 2021-2022 school year.

12D. ESEA Grant Application Submission for 2021-2022

Approval of the submission of the ESEA Title II and Title III grant application for 2021-2022 school year.

Title II-A	\$ 4,497.00
Title III	<u>5,796.00</u>
Total Grant	\$10,293.00

12E. Approval of IDEA Grant Application Submission for 2021-2022

Recommend approval of the submission of the IDEA grant application for 2021-2022 school year.

IDEA Basic	\$138,325.00
Title III	<u>6,318.00</u>
Total Grant	\$144,643.00

13. Facilities Update/Information

13A. Building & Grounds Report (Attachment) - Public

13B. School Dude Report (Attachment) - Public

The work order and incident reports for June from the School Dude software are attached.

13C. Solar Renewable Energy Credits Analysis (Attachment) – Public

13D. Use of Facilities

Recommend the approval of the following use of facilities for the 2021-2022 school year :

Name Of Organization	Facility requested	Description of Activity	Date
Burlington County Health Department	Cafeteria	COVID Vaccination Clinic	7/24/2021 8/14/2021

Vote Sections 6, 8, 9, 10, 11, 12, 13

14. Other Business

- Historical Society (Attachment) – Public
- Board Goals

15. Other Public Comments

16. Motion to adjourn to Executive Session

Recommend approval of the following resolution:

EXECUTIVE SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-6, et seq. (Open Public Meetings Act) provides that the Board of Education of the Chesterfield School District may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subjects shall be discussed in the session of the Board of Education closed to the public:

Personnel

RESOLVED, that the aforetasted meeting is closed to the public for the reason set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in executive session will be available for disclosure to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Vote Section 16

17. Motion to Return to Public Session

Vote Section 17

18. Motion to Adjourn

Vote Section 18

TENTATIVE BOARD AND AGENDA MEETING SCHEDULE FOR 2021

The following are suggested board and agenda meeting dates with the participating board member listed. If you are unable to participate on your assigned date, please switch with a board member. Agenda meetings are subject to change pending availability of board members.

WEDNESDAY

<u>BOARD MEETING DATE</u>	<u>AGENDA MEETING DATE</u>	<u>BOARD MEMBER</u>
January 20, 2021	January 13, 2021	Mrs. Halaw
February 17-24, 2021	February 10, 2021	Mrs. Katz
March 17, 2021	March 10, 2021	Mr. Litt
April 21-28, 2021	April 14-21, 2021	Mrs. Lynch
May 19-26, 2021	May 12-19, 2021	Mrs. Halaw
June 16-24, 2021	June 9-16, 2021	Mrs. Katz
July 21, 2021	July 14, 2021	Mr. Litt
August 18, 2021	August 11, 2021	Mrs. Lynch
September 15, 2021	September 8, 2021	Mrs. Halaw
October 20, 2021	October 13, 2021	Mrs. Katz
November 17, 2021	November 10, 2021	Mr. Litt
December 15, 2021	December 8, 2021	Mrs. Lynch
January 5, 2022 Reorganization meeting	December __, 2021	Mrs. Halaw